

ORDINANCE NO. 741

AN ORDINANCE AMENDING SECTION 2-334 OF THE CITY OF BOX ELDER MUNICIPAL CODE

WHEREAS, the City of Box Elder seeks to enhance the clarity and consistency of its ordinances through periodic review; and

WHEREAS, the City of Box Elder has reviewed the entirety of its municipal code so that amendments might be made to improve the clarity and consistency of various sections.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the City of Box Elder, that Section 2-334 of the City of Box Elder Municipal Code be amended to read as follows:

Chapter 2. ADMINISTRATION

ARTICLE VII. PUBLIC RECORDS

Sec. 2-334. Fees.

The fees related to fulfilling public records requests shall be in accordance with the master fee schedule. The city clerk shall maintain a written schedule of current fees in the clerk's office. The fees charged shall reflect the actual costs for fulfilling public records requests, including but not limited to: staff time, certified copies, copying costs, storage devices, etc.

PASSED AND APPROVED ON FIRST READING this 2nd day of January, 2024.

PASSED, APPROVED AND ADOPTED ON SECOND AND FINAL READING this 16th day of January, 2024.

Larry J. Larson

Larry Larson, Mayor

ATTEST:

Nicole Schneider

Nicole Schneider, Chief Financial Officer, City Administrator

(SEAL)



ATTESTATION

I, Chaz Kokesh, the City Clerk of the City of Box Elder, South Dakota, do hereby attest and state the above ordinance was published on: January 25 2024 in the manner required by law and that all procedures required by the State of South Dakota law were complied with. This ordinance shall become effective on the twentieth day after its publication, that date being: February 14 2024.

Chaz Kokesh

Chaz Kokesh, City Clerk